

PREBLE COUNTY JUNIOR FAIR BOARD CONSTITUTION

ARTICLE I

This organization shall be known as the Preble County Junior Fair Board (JFB).

PURPOSE

ARTICLE II

The object shall be to coordinate the activities of all Preble County youth organizations at the Preble County Fair.

MEMBERSHIP

ARTICLE III

The membership shall be up to thirty five (35) 4-H representatives; twelve (12) FFA; and six (6) FCCLA

Term of office shall be for two years. To be eligible for membership youth must have 2 years of Junior Fair eligibility and meet the age requirements listed in the JFB Member job description.

Members will be selected through an interview process. Current members completing a two-year term must reapply for membership to the board. The Executive Committee of the Junior Fair Board reserves the right to re-interview returning JFB members, if deemed necessary.

New members will be selected by October 31. New members will officially take office at the November meeting. Terms will officially end on October 31.

A member missing three unexcused meetings as defined in the JFB job description shall be dropped from the roll and a new member shall be selected by the Executive Committee

MEETINGS

ARTICLE IV

Regular meetings shall be held at 7:00 P.M. on the fourth Monday of each month, January through November. Special meetings may be called by the President.

ADULT ADVISORY COUNCIL

ARTICLE V

The Adult Advisory Council shall be made up of at least one Agricultural Education Teacher, one Family Sciences Teacher, members of the Junior Fair Board committee of the Preble County Agricultural Society, the Extension Educators - 4-H, Agriculture and Family Consumer Sciences.

ELECTION AND DUTIES OF THE OFFICERS

ARTICLE VI

Election of officers will occur at the November JFB meeting.

Duties of officers shall be as follows...

PRESIDENT - The president shall preside at the sessions of the Board, assign the superintendents to their regular departments, and see that the rules of the organization are enforced. The president shall appoint committees and will preside over the meetings of the executive committee. He/she shall also have the power to call special meetings.

VICE PRESIDENT - The Vice-President shall assume the duties of the President in their absence. He/she shall also serve as Chairman of all special committees

SECRETARY - The Secretary shall keep a record of all the proceedings and business of the organization, perform any other duties pertaining to the office of secretary.

TREASURER - The Treasurer shall have charge of all funds of the Junior Fair and shall keep the Secretary informed of the amount of cash on hand. All bills shall be paid promptly by the Treasurer. A report of the financial situation shall be made at all regular Board meetings.

NEWS REPORTER - The News Reporter shall send reports of all meetings and events to the county office and newspapers.

SENTINEL - The Sentinel shall set up all meeting rooms and help the President keep order during meetings. He or she will also be responsible for sending meeting reminders and other communication as directed by the President.

EXECUTIVE COMMITTEE - The Executive Committee shall be composed of all the present officers.

QUORUM

ARTICLE VII

A majority of the total membership must be present to transact business.

MEETINGS OF EXECUTIVE COMMITTEE

ARTICLE VIII

The President shall set the meeting dates for the executive committee.

AMENDMENTS

ARTICLE IX

This Constitution may be altered or amended by a two-thirds vote of the members present at a regular or a special meeting of the Board providing due notices of such proposed alteration or amendment shall have been given by written notification by the Secretary to each Board member at least one week prior to the meeting in which alterations are proposed.

ARTICLE X

Members will be required to read, sign and fulfill the duties of a Junior Fair Board member as described in the Junior Fair Board Member job description.